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| CONTACT INFORMATION | | |
| Name, Surname | Pınar ERKAN | photo |
| Address | Ayışığı Sok. No. 1 Ortaköy – Beşiktaş / İSTANBUL |
| Phone | Home.       (212) 1111111  GSM.      (532) 1111111 |
| **E-mail** | *hazircvornekleri@net* |
| PERSONAL INFORMATION | | |
| **Sex** | Female | |
| **Date of Birth** | 01/01/1989 | |
| **Marital Status** | Single | |
| **Nationality** | Turkish | |
| **Driving License** | B | |
| EDUCATION | | |
| Postgraduate | Koç University – İstanbul – Business Administration – 09/2011 – 06/2013 | |
| University | Marmara University – İstanbul – Economy – 09/2007 – 06/2011 | |
| High school | Beşiktaş High School – İstanbul – 09/2003 – 06/2007 | |
| WORK EXPERIENCE | | |
| 10/2013 – Working | **ABC Danışmanlık A.Ş. / İstanbul**  **Accounting Specialist**  Preparing the payrolls of the employers. Integrating Netsis software. Increasing the efficiency of the accounting operations by 10%. | |
| ADDITIONAL EDUCATION & CERTIFICATES | | |
| 01/01/2011 | **Risk Management / Istanbul University**  3 month training on risk management. | |
| COMPUTER SKILLS | | |
| Word, Excel, Powerpoint, Outlook: Excellent Matlab: Excellent Netsis: Good | | |
| LANGUAGE SKILLS | | |
| **English** | Reading: Advanced, Writing: Advanced, Speaking: Good | |
| **French** | Reading: Good, Writing: Good, Speaking: Intermediate | |
| SOCIAL ACTIVITIES | | |
| Photography, University Volleyball Team Captain | | |
| CLUB & ASSOCIATION MEMBERSHIPS | | |
| Business Club Member, TEMA Youth Member, Photography Association Member | | |
| REFERENCES | | |
| Ahmet Yılmaz Marmara Üniversitesi – Profesör – Tel no.: (212) 9999999  Ayşe Demir Örnek Finans Danışmanlığı – Genel Müdür – Tel no.: (212) 9999999    (Eğer Referanslar boş bırakılırsa şu not eklenebilir: “Available upon request.”) | | |